Funding Request Form

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Project Title: |  | | | | | Date Requested: | |  | |
| Contact Name: | |  | | | | Phone: |  | | |
| Project Start Date: | | |  | End Date: |  | Amount Requested: | | |  |

**APPLICATION INSTRUCTIONS**: In order for this funding request to be accepted, this form must be completed, signed, and submitted with:

1. One-page cover letter containing the project narrative
2. Detailed project budget

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Project Type.** | | | | | | | | **Funding Type.** | | | | | |
| Leadership Development | | | | | Event Support | | | General Fund | | | In-kind support | | |
| Career Development | | | | | General Support | | | Special Project | | | Other: | | |
| Other: | | | | |  | | |  | | |  | | |
|  | | | | |  | | |  | | |  | | |
| **Project Description.** *Please provide a brief statement describing the purpose of this project.* | | | | | | | | | | | | | |
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|  | | | |  | |  | |  | | | | | |
| **Intended Audience.**  *Who is your target audience for this project?* | | | | | | | | **Will this project include publicity or marketing?**  Yes  No  *If yes, please specify.* | | | | | |
| Prospective FFA members | | | | General Public | | | | Direct mail/postcard | | | Radio | | |
| Current FFA members | | | | College students | | | | Television | | | Other: | | |
| Business & industry | | | | Alumni | | | | *We ask that the Montana FFA Foundation be recognized in any project publications for our contributions.* | | | | | |
| Sponsors/Donors | | | | Other: | | | |
|  | | | |  | | | |  | | | | | |
| **Intended Outcome.** *Please provide a brief statement describing the intended outcome of this project.* | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | |
|  | |  | | | | | |  | | |  | | |
| **Have you requested funds from another source?**  Yes  No | | | | | | | | | | | | | |
|  | |  | | | | | |  | | |  | | |
| **Is this funding request for an event?**  Yes  No  *If yes, please specify.* | | | | | | | | | | | | | |
| Event Date: | Event Title: | | | | | | | | Event Theme: | | | | |
|  |  | | | | | | | |  | | | | |
| ***FOUNDATION USE ONLY*** | | | Amount Approved: | | | | $ | | | Date Received: | | |  |
| Award decision:  Approved  Denied | | | Signature: | | | | |  | | | | Date: |  |

If you have any questions regarding this form, please contact Gwynn Simeniuk, Exeuctive Director of the Montana FFA Foundation, at (406) 582-4118 or email [foundation@montanaffa.org](mailto:foundation@montanaffa.org).

Forms submitted without a budget or narrative will not be considered.